



BENWICK PARISH COUNCIL

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Clerk: Mrs J S RICHARDSON

To Members of the Council

2nd September 2020

You are hereby summoned to attend an online meeting of Benwick Parish Council for the purpose of transacting the following business.

On Monday 7th September 2020 at 7.30 p.m.

This will be a "virtual meeting" using Zoom Video Conferencing in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Members of the public and press are welcome to attend. Zoom meeting ID 4545690390 Password Benwick

Yours truly

Mrs J S Richardson
Clerk/Proper Officer

AGENDA

All Members are reminded that they need to declare any pecuniary and non-pecuniary interests before an item is discussed at this meeting under the Localism Act 2011.

A resolution under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the special confidential nature of the business to be transacted must be proposed if any item should be discussed in Committee.

PLEASE NOTE ALL MEETINGS WILL BE RECORDED FOR THE PURPOSE OF ASSISTANCE OF MINUTE TAKING ONLY.

068/20-21 Apologies for Absence

069/20-21 Zoom Meetings

To discuss and agree the purchase of Zoom for PC Meetings at a cost of £11.99 per month (retrospective)

070/20-21 Declarations of Interest

Councillors to declare any interests in respect of any item to be discussed at this meeting:-

- a) Disclosable Pecuniary Interest
- b) Non-Pecuniary Interest
- c) Sensitive Pecuniary Interest

071/20-21 PUBLIC TIME

072/20-21 Confirmation of Minutes

To sign and approve the Minutes of the Meetings held on 3rd August 2020

073/20-21 Matters Arising

Overhanging shrubs at 1 Doddington Road reported to Highways 07/08/2020, homeowner contacted by CCC (12/08/2020)

Overhanging tree 10 Cricketers Way reported to Highways 17/08/2020

074/20-21 County & District Councillors Reports

Reports from County and District Councillors

075/20-21 Street Lighting

a) To provide update on contract for change to LED of all street lights

076/20-21 LHI 2020/21 - MVAS Applications

a) To discuss and agree options required for the 2021/22 LHI application, including the purchase of another MVAS application, closing date is 27th September 2020

077/20-21 Police Report

To discuss and agree actions in relation to Police Report

078/20-21 Income & Expenditure

a) Recycling credit of £118.68 rec'd

b) Members to consider and approve the following accounts for payment

Tivoli	Cemetery Maintenance	£382.54
CGM Landscapes	Verge Cutting	£44.48
J Richardson	Admin – 30/08/2020	£448.80

J Richardson	Expenses- reimbursement	£23.51
EON	Street Light Electricity	£156.14
TOTALS		£1055.47

c) Clerk to report on the August Bank Balances and reconciliation statement

079/20-21 Planning Applications

a) Applications

F/YR20/0760/PIP Residential development of up to 3 dwellings (application for Permission in Principle) Land North Of The Rectory Whittlesey Road Benwick Cambridgeshire

b) Granted

F/YR20/0422/O Erection of up to 2no dwellings (outline application with all matters reserved) Land South Of 16A Doddington Road Benwick Cambridgeshire

080/20-21 Burial/Cemetery

a) To update on actions regarding extending Cremation Plots in the Cemetery

b) To discuss and agree actions regarding complaint about the grass cutting

081/20-21 Community Gritting Scheme applications for Winter 2020 – 2021

To discuss and agree any actions required in relation to Community Gritting 2020-21

082/20-21 Utilising road verges for biodiversity & habitat

To discuss and agree any actions required regarding letter from Extinction Rebellion and CCC Road Verge Management Enquiry

083/20-21 Poppy Wreath

To discuss and agree purchase of Poppy Wreath

084/20-21 Future Meetings

a) To discuss and agree the return to face to face meetings

b) To discuss and agree the dates of Parish Council Meetings for 2021

085/20-21 Cambs Acre AGM

To discuss and agree attendance at Cambs Acre AGM (by Zoom) on 30th September at 14.00

086/20-21 Flutterbies

To discuss and agree any actions regarding a request for assistance

087/20-21 Correspondence

a) Rural Services Network, bulletin (emailed 12/08/2020)

b) FDC Press releases (emailed 14/08/2020, 21/08/2020, 24/08/2020)

c) Parish & Town Council Coronavirus Updates (emailed)

d) FDC Community Coronavirus Updates (emailed 31/07/2020)

e) NALC Chief Executives Bulletin (emailed 03/08/2020, 12/08/2020, 14/08/2020, 24/08/2020, 31/08/2020)

f) Highways Roadworks & events bulletin 1st-15th August 2020 (emailed 31/07/2020), Roadworks & events bulletin 16th - 31st August 2020 (emailed 14/08/2020), Roadworks & events bulletin 1st - 15th September 2020 (emailed 31/08/2020)

g) Fenland Local Plan update and second call for sites (emailed 31/07/2020)

h) Highway Events Diary - August 2020 (emailed 03/08/2020)

i) Highways September 2020 Micro Asphalt Program (emailed 05/08/2020)

j) CAPALC Bulletin (emailed 05/08/2020)

k) NALC Planning White Paper Consultations (emailed 12/08/2020)

l) Cambridgeshire and Peterborough Against Scams Partnership Newsletter (emailed 12/08/2020)

m) IHMC July Incident Report (emailed 14/08/2020)

n) Update from Acting Police and Crime Commissioner: Parish, Town and City Council briefings (emailed 24/08/2020)

088/20-21 Motion to exclude the Press and Public

089/20-21 Clerks Appraisal

To discuss and agree the Clerks Appraisal as prepared by Cllr Chapman

090/20-21 Clerks Salary

To discuss and agree Clerks Salary in line with National Salary Award

091/20-21 Clerks Succession Planning

To discuss and agree any actions required with regard to the succession planning of the Clerk

092/20-21 Insurance Claim

To discuss and agree any actions required in relation to an Insurance Claim

093/20-21 Agenda Items/Next Meeting

The date of the next Parish Council Meeting will be Monday 5th October 2020. Items to be included on Agenda should be with the Clerk by Monday 28th September 2020